

ST LEO'S CATHOLIC SCHOOL (DEVONPORT)

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

School Directory

Ministry Number:	1500
Principal:	Vimi Chandra
School Address:	102 Victoria Road, Devonport
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Accountant / Service Provider:

Education  *Services.*
Dedicated to your school

ST LEO'S CATHOLIC SCHOOL (DEVONPORT)

Annual Report - For the year ended 31 December 2022

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St Leo's Catholic School (Devonport)

Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Hona Jameson

Full Name of Presiding Member

Vimi Chandra

Full Name of Principal

[Signature]

Signature of Presiding Member

[Signature]

Signature of Principal

4 May 2023

Date:

4 May 2023

Date:

St Leo's Catholic School (Devonport)
Statement of Comprehensive Revenue and Expense
 For the year ended 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	536,222	520,209	536,369
Locally Raised Funds	3	105,365	98,100	90,956
Use of Proprietor's Land and Buildings		626,246	1,001,994	626,246
Interest Income		1,680	500	779
		1,269,513	1,620,803	1,254,350
Expenses				
Locally Raised Funds	3	11,726	12,700	16,272
Learning Resources	4	517,032	503,486	498,160
Administration	5	99,266	84,623	77,702
Finance		869	558	1,068
Property	6	683,805	1,067,254	689,862
		1,312,698	1,668,621	1,283,064
Net Surplus / (Deficit) for the year		(43,185)	(47,818)	(28,714)
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		(43,185)	(47,818)	(28,714)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

St Leo's Catholic School (Devonport)
Statement of Changes in Net Assets/Equity
 For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January		170,400	153,621	197,160
Total comprehensive revenue and expense for the year		(43,185)	(47,818)	(28,714)
Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		2,498	-	1,954
Equity at 31 December		129,713	105,803	170,400
Accumulated comprehensive revenue and expense		129,713	105,803	170,400
Equity at 31 December		129,713	105,803	170,400

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

St Leo's Catholic School (Devonport)
Statement of Financial Position
As at 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Assets				
Cash and Cash Equivalents	7	38,624	55,170	47,546
Accounts Receivable	8	32,423	36,339	35,507
GST Receivable		2,314	4,274	2,314
Prepayments		5,114	4,643	3,678
Inventories	9	4,761	4,053	3,657
Investments	10	50,525	-	75,250
		133,761	104,479	167,952
Current Liabilities				
Accounts Payable	12	39,017	40,137	44,781
Revenue Received in Advance	13	1,148	3,545	325
Provision for Cyclical Maintenance	14	17,670	17,277	26,826
Finance Lease Liability	15	5,527	5,889	4,519
		63,362	66,848	76,451
Working Capital Surplus/(Deficit)		70,399	37,631	91,501
Non-current Assets				
Property, Plant and Equipment	11	73,203	77,428	84,867
		73,203	77,428	84,867
Non-current Liabilities				
Provision for Cyclical Maintenance	14	8,846	-	1,231
Finance Lease Liability	15	5,043	9,256	4,737
		13,889	9,256	5,968
Net Assets		129,713	105,803	170,400
Equity		129,713	105,803	170,400

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

St Leo's Catholic School (Devonport)
Statement of Cash Flows
For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual \$	Budget (Unaudited) \$	Actual \$
Cash flows from Operating Activities				
Government Grants		153,419	137,017	166,807
Locally Raised Funds		106,035	98,100	89,090
Goods and Services Tax (net)		-	-	1,960
Payments to Employees		(184,056)	(136,205)	(144,767)
Payments to Suppliers		(107,435)	(60,632)	(104,828)
Interest Paid		(869)	(558)	(1,068)
Interest Received		1,273	500	853
Net cash from/(to) Operating Activities		(31,633)	38,222	8,047
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		-	(5,500)	(1,988)
Purchase of Investments		(525)	-	(50,250)
Proceeds from Sale of Investments		25,250	-	66,716
Net cash from/(to) Investing Activities		24,725	(5,500)	14,478
Cash flows from Financing Activities				
Furniture and Equipment Grant		2,498	-	1,954
Finance Lease Payments		(4,512)	(5,032)	(4,413)
Net cash from/(to) Financing Activities		(2,014)	(5,032)	(2,459)
Net increase/(decrease) in cash and cash equivalents		(8,922)	27,690	20,066
Cash and cash equivalents at the beginning of the year	7	47,546	27,480	27,480
Cash and cash equivalents at the end of the year	7	38,624	55,170	47,546

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

St Leo's Catholic School (Devonport)

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

St Leo's Catholic School (Devonport) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Proprietor's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 20b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Proprietor. Grants for the use of land and buildings are also not received in cash by the school however they equate to the deemed expense for using the land and buildings. This expense is based on an assumed market rental yield on the land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	5 years
Furniture and Equipment	2-20 years
Information and Communication Technology	2-5 years
Textbooks	3 years
Library Resources	8 years
Leased assets held under a Finance Lease	Term of Lease

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on a comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the RTLB programme), all income and expenditure related to the provision of the service is recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Government Grants - Ministry of Education	158,264	137,017	168,577
Teachers' Salaries Grants	377,958	383,192	367,792
	536,222	520,209	536,369

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Revenue			
Donations & Bequests	85,788	81,900	67,164
Fees for Extra Curricular Activities	8,636	8,100	11,465
Trading	9,236	7,500	10,778
Fundraising & Community Grants	1,705	600	1,549
	105,365	98,100	90,956
Expenses			
Extra Curricular Activities Costs	4,858	7,200	7,761
Trading	6,279	5,500	7,646
Fundraising & Community Grant Costs	589	-	865
	11,726	12,700	16,272
<i>Surplus for the year Locally raised funds</i>	93,639	85,400	74,684

4. Learning Resources

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Curricular	14,662	20,480	9,164
Equipment Repairs	-	400	274
Library Resources	464	545	342
Employee Benefits - Salaries	479,720	457,399	459,935
Staff Development	1,730	6,000	5,534
Depreciation	20,456	18,662	22,911
	517,032	503,486	498,160

5. Administration

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Audit Fee	7,013	7,013	6,809
Board Fees	1,420	3,400	2,910
Board Expenses	2,658	4,000	1,812
Communication	906	1,050	1,126
Consumables	2,846	4,750	4,633
Other	7,345	6,700	6,015
Employee Benefits - Salaries	64,962	45,000	43,032
Insurance	2,905	2,750	2,605
Service Providers, Contractors and Consultancy	9,211	9,960	8,760
	99,266	84,623	77,702

6. Property

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Caretaking and Cleaning Consumables	20,219	20,850	20,702
Cyclical Maintenance Provision	(1,541)	3,192	9,748
Grounds	5,528	5,570	7,262
Heat, Light and Water	6,509	6,000	5,323
Rates	211	200	274
Repairs and Maintenance	5,837	9,450	8,314
Use of Land and Buildings	626,246	1,001,994	626,246
Security	3,027	3,000	3,254
Employee Benefits - Salaries	17,769	16,998	8,739
	683,805	1,067,254	689,862

The use of land and buildings figure represents 5% of the school's total property value. This is used as a 'proxy' for the market rental of the property.

7. Cash and Cash Equivalents

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Bank Accounts	38,624	55,170	47,546
Cash and cash equivalents for Statement of Cash Flows	38,624	55,170	47,546

8. Accounts Receivable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Receivables	1,669	4,248	2,894
Receivables from the Ministry of Education	2,887	-	-
Interest Receivable	674	341	267
Teacher Salaries Grant Receivable	27,193	31,750	32,346
	32,423	36,339	35,507
Receivables from Exchange Transactions	5,230	4,589	3,161
Receivables from Non-Exchange Transactions	27,193	31,750	32,346
	32,423	36,339	35,507

9. Inventories

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Stationery	220	636	413
Uniforms	4,541	3,417	3,244
	4,761	4,053	3,657

10. Investments

The School's investment activities are classified as follows:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Asset			
Short-term Bank Deposits	50,525	-	75,250
Total Investments	50,525	-	75,250

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2022	\$	\$	\$	\$	\$	\$
Furniture and Equipment	62,248	1,806	-	-	(10,694)	53,360
Information and Communication Technology	12,175	-	-	-	(3,169)	9,006
Leased Assets	8,855	6,986	-	-	(6,046)	9,795
Library Resources	1,589	-	-	-	(547)	1,042
Balance at 31 December 2022	84,867	8,792	-	-	(20,456)	73,203

The net carrying value of equipment held under a finance lease is \$9,795 (2021: \$8,855)

Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022	2022	2022	2021	2021	2021
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	6,513	(6,513)	-	6,513	(6,513)	-
Furniture and Equipment	216,638	(163,278)	53,360	214,924	(152,676)	62,248
Information and Communication Technology	83,118	(74,112)	9,006	95,347	(83,172)	12,175
Textbooks	13,861	(13,861)	-	13,861	(13,861)	-
Leased Assets	21,364	(11,569)	9,795	23,342	(14,487)	8,855
Library Resources	37,780	(36,738)	1,042	37,780	(36,191)	1,589
Balance at 31 December	379,274	(306,071)	73,203	391,767	(306,900)	84,867

12. Accounts Payable

	2022	2022	2021
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	3,749	1,445	5,461
Accruals	7,013	6,190	6,809
Employee Entitlements - Salaries	27,193	31,750	32,346
Employee Entitlements - Leave Accrual	1,062	752	165
	39,017	40,137	44,781
Payables for Exchange Transactions	39,017	40,137	44,781
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	39,017	40,137	44,781

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Other Revenue In Advance	1,148	3,545	325
	1,148	3,545	325

14. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	28,057	14,085	18,309
Increase to the Provision During the Year	3,382	3,192	3,226
Other Adjustments	(4,923)	-	6,522
Provision at the End of the Year	26,516	17,277	28,057
Cyclical Maintenance - Current	17,670	17,277	26,826
Cyclical Maintenance - Non current	8,846	-	1,231
	26,516	17,277	28,057

Per the cyclical maintenance schedule the school is next expected to undertake painting works during 2023. This plan is based on the schools 10 Year Property plan / painting quotes.

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	6,203	5,889	5,077
Later than One Year and no Later than Five Years	5,335	9,256	5,015
Future Finance Charges	(968)	-	(836)
	10,570	15,145	9,256
Represented by			
Finance lease liability - Current	5,527	5,889	4,519
Finance lease liability - Non current	5,043	9,256	4,737
	10,570	15,145	9,256

16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Catholic Diocese of Auckland) is a related party of the School Board because the proprietor appoints representatives to the School Board, giving the proprietor significant influence over the School Board. Any services or contributions between the School Board and Proprietor have been disclosed appropriately, if the proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the School Board as noted in Note 1(c). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of Land and Buildings".

Under an agency agreement, the School collects funds on behalf of the Proprietor. These include attendance dues, building levy and special character donations payable to the Proprietor. The amounts collected in total were \$34,789 (2021: \$41,044). These do not represent revenue in the financial statements of the school. Any balance not transferred at the year end is treated as a liability. The school is not holding any funds on behalf of the proprietor (2021: \$4).

17. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal and Director of Religious Studies.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	1,420	2,910
 <i>Leadership Team</i>		
Remuneration	176,748	165,432
Full-time equivalent members	2.00	2.00
 Total key management personnel remuneration	178,168	168,342

There are 8 members of the Board excluding the Principal. The Board had held 8 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	70 - 80	100 - 110
Benefits and Other Emoluments	2 - 3	3 - 4
Termination Benefits	-	-

Acting Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

Salary and Other Payments	20 - 30	-
Benefits and Other Emoluments	-	-
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

	Remuneration \$000	2022 FTE Number	2021 FTE Number
100 - 110		-	-
		0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

18. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total	-	-
Number of People	-	-

19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022 a contingent liability for the school may exist.

20. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2022 (Capital commitments at 31 December 2021: nil).

(b) Operating Commitments

There are no operating commitments as at 31 December 2022 (Operating commitments at 31 December 2021: nil).

21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	38,624	55,170	47,546
Receivables	32,423	36,339	35,507
Investments - Term Deposits	50,525	-	75,250
Total Financial assets measured at amortised cost	<u>121,572</u>	<u>91,509</u>	<u>158,303</u>

Financial liabilities measured at amortised cost

Payables	39,017	40,137	44,781
Finance Leases	10,570	15,145	9,256
Total Financial Liabilities Measured at Amortised Cost	<u>49,587</u>	<u>55,282</u>	<u>54,037</u>

22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

23. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

St Leo's Catholic School (Devonport)

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Gavin Busch	Presiding Member	Elected	Sep 2022
Fiona Jameson	Presiding Member	Elected	Sep 2025
Vimi Chandra	Principal	ex Officio	
David Tennent	Acting Principal	Appointed	May 2022
Simon Angelo	Parent Representative	Elected	Sep 2022
Jason Copus	Parent Representative	Elected	Sep 2022
Carl Howcroft	Parent Representative	Elected	Sep 2022
Martin Weekes	Parent Representative	Elected	Sep 2022
Julia Strickett	Parent Representative	Elected	Sep 2025
Ashton Talbot	Parent Representative	Elected	Sep 2025
Olivia West	Parent Representative	Elected	Sep 2025
Lucia Dawbin	Staff Representative	Elected	Sep 2022
Steven Albrecht	Proprietors Representative	Appointed	
Rachel Steel	Proprietors Representative	Appointed	
Kath Petrie	Proprietors Representative	Appointed	Sep 2022

St Leo's Catholic School (Devonport)

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2022, the school received total Kiwisport funding of \$856 (excluding GST). The funding was spent on sporting endeavours.

Statement of Compliance with Employment Policy

For the year ended 31st December 2022 the St Leo's Catholic School (Devonport) Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.